

Government of Rajasthan
Rural Development & Panchayati Raj Department
(MGNREGA Gr.3)
Secretariat, Jaipur.

No.F.1(1)RD/NREGS/Guideline/GOI/2013/Pt.I

Jaipur, Dated

26 JUN 2013

All District Collector &
District Programme Co-ordinator,
Mahatma Gandhi NREGA,
Rajasthan.

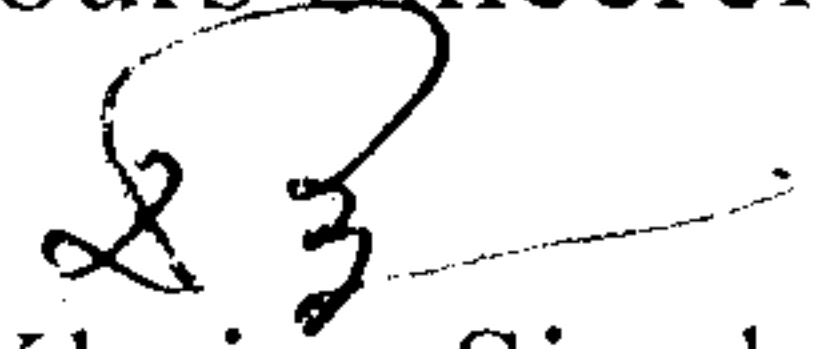
Sub: Advisory for Registering Demand for MGNREGA works through
Kiosks, Telephone, Interactive Voice Response System (IVRS).

Sir,

I am directed to enclose herewith a copy of letter No. J.11011/ 02/2012 MGNREGA dated 31st May, 2013, received from Shri Rajesh Bhushan, Joint Secretary (MGNREGA) Government of India, New Delhi to implement the various provisions outlined in MGNREGA Operational Guidelines, 2013. All districts are requested to followup the suggestions as mentioned in the above letter regarding registering demand for MGNREGA works.

Encl: As above.


Yours Sincerely


(Khajan Singh)

P.D.-cum-Dy.Secy.EGS

Copy forwarded to the following for information and necessary action :-

1. All Chief Executive Officer-cum Addl. District Co-ordinator, Zila Parishad, Rajasthan.
2. Addl. District Co-ordinator, Zila Parishad, Jaipur and Jodhpur.


P.D.-cum-Dy.Secy.EGS

J-11012/02/2012-MGNREGA
Ministry of Rural Development
(Mahatma Gandhi NREGA Division)
Government of India

Krishi Bhawan, New Delhi
Dated: 31st May, 2013

To

The Principal Secretary/ Secretary
Department of Rural Development
All States

Sub: Advisory for Registering Demand for MGNREGA works through Kiosks, Telephone, Interactive Voice Response System (IVRS).

Sir/ Madam,

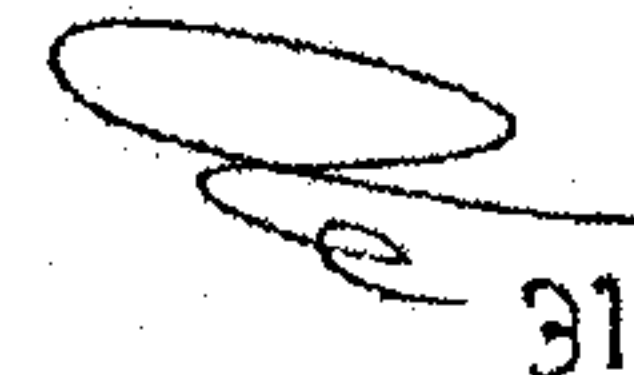
As you may be aware that Ministry in consultation with the State Government has been taking initiatives to ensure that demand for work under MGNREGA do not go unregistered. The Fourth Edition of the Mahatma Gandhi NREGA Operational Guidelines, 20130 has expanded the means like Kiosks, telephones, IVRS etc. and also the sources like anganwadi workers, school teachers, SHGs, village level revenue functionaries, Common Service Centres (CSCs), MGNREGA labour group etc. where workers can register their demand for works.

To implement the various provisions outlined in MGNREGA Operational Guidelines, 2013 States are suggested to ensure following:

- i. That the workers in need of employment under MGNREGA are promptly provided work, the process of submission of applications for work must be kept open and available on a continuous basis through multiple channels so designated by GPs. The multiple channels to receive applications for work and issue dated receipts could be ward members, anganwadi workers, school teachers, SHGs, village-level revenue functionaries, Common Service Centres (CSCs) and Mahatma Gandhi NREGA Labour Groups.
- ii. Provision for workers to register application for work through telephones including mobile phones must be operationalized. As most of the workers are illiterate, the system must be made convenient to them and should include Interactive Voice Response System (IVRS) and voice-enabled interactions. This option must automatically register the demand for work and keep date and time stamp of such demand. All such applications for work should be reported back by NREGAsoft to the relevant GP without loss of time.
- iii. DPCs and POs must ensure that such demands registered through kiosks/ telephones are duly taken note of by the GPs and applicant workers are promptly provided employment following due processes.
- iv. In addition to above stated provisions, workers can register for works at the GP office or at the worksite. This will be recorded by Gram Rozgar Sewaks (GRSs) in the prescribed application form and employment register. To facilitate this certain hours of the day should be designated and the G.P. Secretary or other relevant officials should remain present in the G.P. office during these designated hours.

- v. The other medium for registration and which has been in practice since inception of MGNREGA is registration for work during 'Rozgar Diwas', which is organised at least once every month (though the frequency could be lessened depending on the requirement). At this event, the GP should pro-actively invite applications for work from potential workers for the current as well as subsequent quarters. Dated receipts will be necessarily issued to the applicants at this event.
- vi. The implementation of MGNREGA during the last seven years has shown that issuance of dated receipt for work application has not been implemented effectively. This has an impact on the payment of unemployment allowance. To address this issue it is necessary to ensure that after submitting application for work, workers are issued dated receipts. At GP office/Building/Bhawan, G.P. Secretary and/or Gram Rozgar Sewaks or any functionary authorised by the State Government need to be present for minimum of two hours every day for this purpose.
- vii. The Gram Panchayat or Programme Officer, as the case may be, shall be bound to accept valid applications for work and to issue a dated receipt to the applicant. Ideally, the Application Form for work should have a counterfoil receipt on which the date can be entered and the dated receipt can then be issued immediately upon the submission of the application for work. *Refusal to accept work applications and provide dated receipts will be treated as a contravention under Section 25 of MGNREGA.*
- viii. To ensure that workers are intimated about the employment, State needs to ensure that applicant is informed by GP, in writing, by means of a letter and by a public notice displayed at the office of the Gram Panchayat. If a worker has given a mobile number on which he/she would like to be informed, a SMS shall be sent at the address/mobile phone number given in the JC at the time of generation of muster.
- ix. To make the workers fully aware about the above-stated mediums and sources for registration of work under MGNREGA, State would initiate appropriate IEC campaigns including wall writings for its wide dissemination.

Yours faithfully,



31/5/13

(Rajesh Bhushan)
Joint Secretary (MGNREGA)