

राजस्थान सरकार  
ग्रामीण विकास एवं पंचायती राज विभाग  
(अनुभाग-3)



क्रमांक एफ 1(2)ग्रावि/नरेगा/माद/पार्ट-4/2010  
जिला कलेक्टर एवं जिला कार्यक्रम समन्वयक,  
महात्मा गांधी राष्ट्रीय ग्रामीण रोजगार गारंटी स्कीम राजस्थान,  
समस्त राजस्थान।

जयपुर, दिनांक

3 | OCT 2011

विषय :- महात्मा गांधी नरेगा योजनान्तर्गत सम्पूर्ण स्वच्छता अभियान के अनुरूप स्वच्छता सुविधाओं तक पहुँच।

संदर्भ :- केन्द्र सरकार द्वारा दिनांक 30.09.2011 को जारी अधिसूचना।

महोदय,

उपरोक्त विषयान्तर्गत लेख है कि केन्द्र सरकार द्वारा उक्त संदर्भानुसार स्वच्छता सुविधाओं तक पहुँच का कार्य महात्मा गांधी नरेगा योजनान्तर्गत सम्पूर्ण स्वच्छता अभियान के साथ कर्नवेजेन्स के अन्तर्गत अनुमत कर दिया है। साथ ही योजनान्तर्गत स्वच्छता सुविधाओं तक पहुँच के संबंध में कार्य हेतु मार्गदर्शिका भी जारी की गयी है।

केन्द्र सरकार द्वारा जारी अधिसूचना एवं मार्गदर्शिका केन्द्र सरकार की अधिकृत वेबसाइट पर उपलब्ध है। उक्त दोनों सूचनाए पत्र के साथ संलग्न कर निर्देशित किया जाता है कि योजनान्तर्गत उक्त कार्य केन्द्र सरकार द्वारा जारी निर्देशों के अनुरूप सम्पादित कराये जावें। राज्य सरकार द्वारा पूर्व में ही इसके संबंध में निर्देश जारी किये जा चुके हैं। केन्द्र सरकार एवं राज्य सरकार के निर्देशों में भिन्नता होने की स्थिति में केन्द्र सरकार द्वारा जारी दिशा निर्देश लागू होंगे।

संलग्न: उपरोक्तानुसार।

भवदीय

13.10.2011  
(तन्मय कुमार)

आयुक्त एवं शासन सचिव, ईजीएस

प्रतिलिपि :-

1. निजी सचिव, प्रमुख शासन सचिव, मुख्यमंत्री राजस्थान जयपुर।
2. विशिष्ट सचिव, माननीय मंत्री ग्रामीण विकास एवं पंचायतीराज विभाग, राजस्थान जयपुर।
3. निजी सचिव, मुख्य सचिव, राजस्थान जयपुर।
4. निजी सचिव, अतिरिक्त मुख्य सचिव, ग्रामीण विकास एवं पंचायतीराज विभाग।
5. निजी सचिव, आयुक्त एवं सचिव, पंचायतीराज विभाग।
6. अतिरिक्त जिला कार्यक्रम समन्वयक प्रथम एवं द्वितीय, महात्मा गांधी नरेगा राजस्थान एवं मुख्य/अतिरिक्त मुख्य कार्यकारी अधिकारी, जिला परिषद समस्त राजस्थान।
7. अतिरिक्त जिला कार्यक्रम समन्वयक जयपुर/जोधपुर।
8. रक्षित पत्रावली।

परि.निदे.एवं उप सचिव, ईजीएस



# भारत का राजपत्र

## The Gazette of India

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ग्रामीण विकास मंत्रालय

अधिसूचना

नई दिल्ली, 30 सितम्बर, 2011

का.आ. 2265(अ).—केन्द्रीय सरकार, महात्मा गांधी राष्ट्रीय ग्रामीण रोजगार गारंटी अधिनियम, 2005 (2005 का 42) की अनुसूची 1 के पैरा 1 के उप-पैरा (ix) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, राज्य सरकारों के परामर्श से, राज्य सरकार की स्कीमों में निम्नलिखित कार्य को सम्मिलित किए जाने के लिए अधिसूचित करती है, अर्थात् :-

भारत सरकार के पेयजल और स्वच्छता मंत्रालय के पूर्ण स्वच्छता अभियान के अनुरूप तथा केन्द्रीय सरकार द्वारा समय-समय पर जारी किए गए मार्गदर्शक सिद्धांतों या अनुदेशों के अनुसार स्वच्छता सुविधाओं तक पहुंच ।

[सं. जे-11017/41/2011-एम.जी.एन.आर.ई.जी.ए.]

डॉ. के. जैन, संयुक्त सचिव

MINISTRY OF RURAL DEVELOPMENT

NOTIFICATION

New Delhi, the 30th September, 2011

S.O. 2265(E).—In exercise of the powers conferred by sub-paragraph (ix) of Paragraph 1 of the Schedule 1 of the Mahatma Gandhi National Rural Employment Guarantee Act, 2005 (42 of 2005), the Central Government, in consultation with the State Governments, hereby notifies the following work to be included in the Schemes of the State Government, namely :—

Access to sanitation facilities in convergence with the Total Sanitation Campaign of the Ministry of Drinking

3665 GI/2011

(1)

Water and Sanitation in the Government of India and in accordance with the guidelines or instructions issued by the Central Government from time to time.

[No. J-11017/41/2011-MGNREGA]

D. K. JAIN, Jt. Secy.

अधिसूचना

नई दिल्ली, 30 सितम्बर, 2011

का.आ. 2266(अ).—केन्द्रीय सरकार, महात्मा गांधी राष्ट्रीय ग्रामीण रोजगार गारंटी अधिनियम, 2005 (2005 का 42) की धारा 29 की उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, यह समाधान हो जाने पर कि ऐसा करना आवश्यक और समीचीन है, उक्त अधिनियम की अनुसूची 2 में निम्नलिखित और संशोधन करती है, अर्थात् :-

2. उक्त अनुसूची में, पैरा 7 के स्थान पर निम्नलिखित पैरा रखा जाएगा; अर्थात् :-

“7. स्वच्छता सुविधाओं तक पहुंच से संबंधित उन कार्यों से भिन्न, जिनके लिए कार्य के लिए आवेदन कम से कम छह दिन के निरंतर कार्य का होना चाहिए, कार्य के लिए आवेदन कम से कम चौदह दिनों के निरंतर कार्य के लिए होना चाहिए।” ।

[सं. जे-11017/41/2011-एम.जी.एन.आर.ई.जी.ए.]

डॉ. के. जैन, संयुक्त सचिव

टिप्पण : महात्मा गांधी राष्ट्रीय ग्रामीण रोजगार गारंटी अधिनियम, 2005 (2005 का 42) की अनुसूची 2 का निम्नलिखित अधिसूचना संख्याओं द्वारा संशोधन किया गया :-

1. का.आ. 324(अ), तारीख 6 मार्च, 2007

2. का.आ. 802(अ), तारीख 2 अप्रैल, 2008

3. का.आ. 2188(अ), तारीख 11 सितम्बर, 2008
4. का.आ. 2999(अ), तारीख 31 दिसम्बर, 2008
5. का.आ. 513(अ), तारीख 19 फरवरी, 2009

## NOTIFICATION

New Delhi, the 30th September, 2011

**S.O. 2266(E).**—In exercise of the powers conferred by sub-section (1) of Section 29 of the Mahatma Gandhi National Rural Employment Guarantee Act, 2005 (42 of 2005), the Central Government, on being satisfied that it is necessary and expedient to do so, hereby makes the following further amendments in the Schedule II to the said Act, namely :—

2. In the said Schedule, for paragraph 7, the following paragraph shall be substituted, namely :—

“7. Application for work must be for at least fourteen days of continuous work, other than the works relating to access to sanitation facilities, for which application for work must be for at least six days of continuous work.”

[No. J-11017/41/2011-MGNREGA]

D. K. JAIN, Jt. Secy.

**Note :** Schedule II of the Mahatma Gandhi National Rural Employment Guarantee Act, 2005 (42 of 2005) has been amended *vide* following Notification Numbers :

1. S.O. 324(E), dated the 6th March, 2007
2. S.O. 802(E), dated the 2nd April, 2008
3. S.O. 2188(E), dated the 11th September, 2008
4. S.O. 2999(E), dated the 31st December, 2008
5. S.O. 513(E), dated the 19th February, 2009

**GUIDELINES  
FOR  
TAKING UP WORKS RELATING  
TO  
ACCESS TO SANITATION FACILITIES**

**INSTRUCTIONS UNDER SCHEDULE 1 PARA 1(ix)  
OF  
MAHATMA GANDHI NREGA**

Mahatma Gandhi NREGA Division,  
Department of Rural Development,  
Ministry of Rural Development,  
Government of India  
September, 2011

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## LIST OF ABBREVIATIONS

AS&FS	Administrative & Financial Sanction
DPC	District Programme Coordinator
GOI,	Government of India
GP	Gram Panchayat
Unique ID Number	Unique Identification Number
IHHL	Individual Household latrine
J.EN	Junior Engineer
MAHATMA GANDHI NREGA	Mahatma Gandhi National Rural Employment Guarantee Act
MGNREGS	Mahatma Gandhi National Rural Employment Guarantee Scheme
MORD	Ministry of Rural Development
PO	Programme Officer
SOR	Schedule of Rates
TA	Technical Assistant
TS	Technical Sanction
TSC	Total Sanitation Campaign

## **GUIDELINES FOR TAKING UP WORKS RELATING TO ACCESS TO SANITATION FACILITIES, INSTRUCTIONS UNDER SCHEDULE 1 PARA 1(ix) OF MAHATMA GANDHI NREGA**

### **1. CONTEXT:**

Ministry of Rural Development, Government of India has expanded the scope of works under schedule 1 Para 1 (ix) to include Access to Sanitation facilities vide notification no S.O. 2265(E) & S.O. 2266(E) dated 30<sup>th</sup> September, 2011. This has been prompted by demands from several states/ quarters for ensuring sanitation facilities in rural areas with the main goal of ensuring a clean environment, thereby bringing about an improvement in the general quality of life and strengthening the livelihood base.

### **2. OBJECTIVES:**

The objectivities to include access to sanitation facilities are as follows:

- a) To strengthen the base of rural livelihood and create durable assets in rural areas/infrastructure at village level.
- b) Improvement in the general quality of life of the rural people.
- c) Accelerate sanitation coverage in rural areas to provide privacy and dignity to women.

### **3. ACTIVITIES THAT CAN BE UNDERTAKEN:**

Construction of **(i) Individual Household Latrines (IHHL) (ii) School Toilet Units (iii) Anganwadi Toilets and (iv) Community Sanitary Complexes** can be undertaken under MAHATMA GANDHI NREGS in convergence with Total Sanitation Campaign administrated by Ministry of Drinking Water and Sanitation (MDWS). This will however, be subject to the following:

- a) Unskilled labour (up to 6 person days) and skilled labour (up to 2 person days under material component) on construction of **Individual Household Latrine**.
- b) Unskilled labour (up to 10 person days) and skilled labour (up to 3 person days, under material component) on construction of **Anganwadi Toilet**.
- c) Unskilled labour (up to 25 person days) and skilled labour (up to 8 person days, under material component) on construction of **School Toilet Unit**.
- d) Unskilled labour (up to 250 person days) and skilled labour (up to 85 person days, under material component) on construction of **Community Sanitary Complex with**

**minimum of 10 seats.** For lesser number of seats, the unskilled labour and skilled labour will be reduced proportionately, for illustration, if **Community Sanitary Complex** with 5 seats is constructed; the unskilled labour (up to 125 person days) and skilled labour (up to 42 person days, under material component) will be under MGNREGA.

#### **4. DESIGNS:**

The designs would adhere to instruction/guidelines issued by Ministry of Drinking Water & Sanitation, GOI. Local design variation depending on the geo climatic conditions and the availability of construction material and skilled labour shall also follow instructions/guidelines of Ministry of Drinking Water & Sanitation, GOI. For the part to be covered under MAHATMA GANDHI NREGA, the cost norms would be as per the State SoRs as applicable to MAHATMA GANDHI NREGA works.

#### **5. NON-NEGOTIABLES IN WORK EXECUTION:**

- a) Only Job Card holders to be employed for MAHATMA GANDHI NREGA component,
- b) Muster Rolls to be maintained on worksite, with copies in Gram Panchayat and to be electronically maintained on nrega.nic.in,
- c) Social Audits to be done through Gram Sabhas,
- d) Wage payments will be through banks/ post office accounts.
- e) For the unskilled part in construction of IHHL, individual household beneficiary Job card holder shall work.
- f) No contractor and machine will be deployed for MAHATMA GANDHI NREGA component.
- g) Benefits of this scheme would not be available to those households who have availed of the incentives in TSC earlier.

#### **6. CONFORMITY TO MAHATMA GANDHI NREGA PROCESSES IN PLANNING AND EXECUTION:**

The construction of sanitation facilities, in so far as it is funded under MGNREGS, will be subject to all MAHATMA GANDHI NREGA processes and conditionality's. Record of employment generated in the process of construction of sanitation facilities will be maintained separately. **In case of IHHL, the individual household beneficiary shall be a household below poverty line or SC or ST.** All sanitation facilities projects shall be part of District TSC projects, approved by the Gram Sabha and the Gram Panchayat

and shall also be part of the annual shelf of projects identified under MAHATMA GANDHI NREGS.

**The process in planning, estimates and execution will be as follows:**

**6.1 PLANNING:**

a) Individuals demanding IHHL under MAHATMA GANDHI NREGS in convergence with TSC and willing to do unskilled work for construction of IHHL will submit applications to the Gram Panchayat in the format (**Annexure- 1**).

b) Similarly for construction of Anganwadi Toilet, School Toilet Units and Community Sanitary Complex under MAHATMA GANDHI NREGS in convergence with TSC, request from Anganwadi Supervisor, School Headmaster or Sarpanch/ Pradhan respectively will be submitted to the Gram Panchayat.

c) All such demands received from individuals and concerned will be put up in the Gram Sabha for approval and inclusion in the shelf of projects of Gram Panchayat plan for MGNREGA.

d) The Administrative & Financial sanction for the activities of sanitation facilities to be carried out under MAHATMA GANDHI NREGS will follow the process defined for MGNREGA works.

e) Activities proposed under MAHATMA GANDHI NREGS and the activities proposed under TSC have to be incorporated in the estimate/ work/ project separately. However, with every estimate/ work/ project report, a statement showing different activities proposed under different programmes i.e. MAHATMA GANDHI NREGS and TSC will be attached, so that it is ensured that all the required activities are included in the proposal and there is no duplicity.

**6.2 ESTIMATES:**

a) After approval of works by the Gram Panchayat, the concerned Technical Assistant/ Junior Engineer of the Gram Panchayat will prepare estimate of the work as per drawing/ design/ specification of the sanitation facilities of district TSC project and prevailing SOR for MAHATMA GANDHI NREGA works in the area. The team may guide the TA/ J.En. in this aspect

b) The TS for these works will be issued by the concerned as per norms/ power delegated for MGNREGA works.



### 6.3 EXECUTION:

a) For the MAHATMA GANDHI NREGA part of the activity under these works, the concerned GP will be the Implementing Agency. On receipt of request from the GP, the PO will issue muster rolls.

Every School Toilet Unit, Anganwadi Toilet and Community Sanitary Complex and IHHL will be treated as independent work. The PO will issue muster roll to the GP accordingly.

Mate will be deployed only if the quantum of work and number of units taken up in the Panchayat justify their need.

b) The work of IHHL will be completed in maximum 6 days by deploying 6 unskilled person days and 2 skilled person days (mason). For sanitation facilities other than IHHL the work will be completed as per action plan of the TSC/ implementing agency.

c) The measurement/ assessment of the work carried out for IHHL will be made by the concerned TA/ J.En. after the work is completed, as per the task / activities specified in the estimate. For sanitation facilities other than IHHL, the measurement of the work will be made weekly by the concerned TA/ J.En as per the norms under MAHATMA GANDHI NREGA. The entries of measurement with assessment of work will be entered in measurement book as well in the muster roll.

d) In the construction of IHHL, Anganwadi Toilet, School Toilet unit and Community Sanitary Complex, the GP with the help of TSC team will ensure that the remaining activities and supply of material are planned and executed in such a way that there is continuity in execution and completion of work.

### 7. MODE OF EXPENDITURE:

**7.1 For the construction of sanitation facilities expenditure for the following activities will be met from funds under MAHATMA GANDHI NREGA and through muster rolls as per MAHATMA GANDHI NREGA process:**

- a) Unskilled labour (up to 6 person days) and skilled labour (up to 2 person days, under material component “not exceeding 40% of total expenditure under MAHATMA GANDHI NREGS”) on construction of **Individual Household Latrine**.
- b) Unskilled labour (up to 10 person days) and skilled labour (up to 3 person days, under material component “not exceeding 40% of total expenditure under MAHATMA GANDHI NREGS”) on construction of **Anganwadi Toilet**.

- c) Unskilled labour (up to 25 person days) and skilled labour (up to 8 person days, under material component “not exceeding 40% of total expenditure under MAHATMA GANDHI NREGS”) on construction of **School Toilet Unit**.
- d) Unskilled labour (up to 250 person days) and skilled labour (up to 85 person days, under material component “not exceeding 40% of total expenditure under MAHATMA GANDHI NREGS”) on construction of **Community Sanitary Complex with minimum of 10 seats**. For lesser number of seats, the unskilled labour and skilled labour will be reduced proportionately, for illustration, if **Community Sanitary Complex** with 5 seats is constructed; the unskilled labour (up to 125 person days) and skilled labour (up to 42 person days, under material component“ not exceeding 40% of total expenditure under MAHATMA GANDHI NREGS”) will be provided under MGNREGA.

**7.2 Remaining activities required to be carried out for construction of sanitation facility will be funded from programme under Total Sanitation Campaign (TSC).**

**7.3** The payment of unskilled and skilled labour worked under MAHATMA GANDHI NREGA will be made only after measurement is taken, assessment of work made with respect to task and duly entered in Muster roll and Measurement Book by the TA/ J.En.

#### **8. MONITORING AND REPORT:**

Progress of construction of sanitation facilities under MAHATMA GANDHI NREGS shall be the responsibility of the District Programme Coordinator (DPC) and the agency implementing TSC as mentioned in the respective guidelines. The construction of all sanitation facilities under MAHATMA GANDHI NREGS will be subject to social audit as per MAHATMA GANDHI NREGA and TSC regulation/guidelines.

**9.** The scheme will be renewed at the end of its 1<sup>st</sup> year of operation.

**Annexure-1:**

(Application form for construction of IHHL under MGNREGS in convergence with TSC and demand for unskilled work in construction of IHHL)

To,  
Sarpanch/ Pradhan  
Gram Panchayat-----,  
Block -----,  
District-----

To,  
The Programme Officer,  
Block -----,  
District-----

Date----- Application Code----- (To be filled by Office)

**Subject:** Application for construction of IHHL under MAHATMA GANDHI NREGS in convergence with TSC and demand for unskilled work in construction of IHHL.

Sir/Madam,

I request for construction of IHHL under MAHATMA GANDHI NREGS in convergence with TSC at my residence. The required details are as follows-

1. If construction of IHHL is sanctioned to me, it will be maintained and used regularly by me & my family.
2. I come **under BPL/ SC/ ST household**
3. Khasra/ Plot No. of my residence is -----

Signature/ LTI Thumb Impression of the Applicant-----

I hereby also submit my application for work under section 3(1) and Paragraph 9 of Schedule-II of MAHATMA GANDHI NREGA. The details of my request and the period for which work is required are:

S.No.	Name of the applicant with Father's Husband's name	Address	Job Card Number	Period(s) from which employment is needed	
				From	To

I am willing to work for at least 6 continuous days in construction of IHHL, allotted to me.

Signature/ LTI Thumb Impression of the Applicant-----°

**ACKNOWLEDGEMENT RECEIPT (for office use only)**

Received application for construction of IHHL under MGNREGS in convergence with TSC and for unskilled work, from Shri -----s/o / w/o----- of village-----  
 -----whose Job Card Number is-----  
 On date----- (dd/mm/yy).

Date:

Signature of Sarpanch/ Pradhan