

Government of Rajasthan  
Rural Development & Panchayati Raj Department  
(Gr.-3)



F No. 4 (5)RD/NREGS/2008-09

Date:

District Collector & District Programme Co-ordinator, NREGS,  
All Rajasthan

11 NOV 2008

Sub: Norms for the utilization of administrative & management cost under  
NREGA

Sir,

Ministry of Rural Development, GoI, New Delhi has issued detailed directions for the use of 4 % management cost under NREGA.

As per guidelines 2.5% funds are to be utilised for staff support and remaining 1.5 % for other activities. For smooth utilization of management funds the limit of expenses for various activities is prescribed as under:-

S.No.	Activity	Prescribed Limit
1	Information, Education & Communication (IEC)	0.2%
2	Training	0.2%
3	MIS	0.3%
4	Quality supervision	0.1%
5	Setting up Grievance Redressal Systems	0.1%
6	Engaging Profession Services for any of the activities permissible under items 1 to 5 above is permissible	0.1%
7	Operational Expenses- Office Expenses related to the implementation of NREGS	0.4%
8	Stationary related to Computation Process/MIS	0.1%
	<b>Total</b>	<b>1.5%</b>

As regards to operational expenses is concerned, out of 0.4% provision it will be utilised as 0.2% at District Level, 0.1% at Block Level and 0.1% at GP level of the monthly expenses incurred by the units (District/Block/GP) to meet the operational expenses, telephone, postage etc. under NREGA. If work is to be got executed by the other Line Department i.e. PWD, Forest etc. then 0.2% of the expenditure may be allowed to the concerned Department to meet the operational expenses.

District Programme Co-coordinators are authorised to inter change the above mentioned ceiling up to 30% at their level keeping in view the local needs.

Yours faithfully

  
(Manju Rajpal)  
Director, EGS

Copy to All Chief Executive Officers, Zill Parishad cum Additional DPC, EGS for ensuring compliance accordingly.

  
Director, EGS